

MEETING MINUTES
Faculty Senate Integrative Learning Core Committee
November 11, 2025
2:00-3:00pm

Meeting Location: 135F Thomas Boyd

Present Members: Amir Jafari, Selena Oswalt (Secretary), Philip Stouffer, Jennifer Lau, Fanny Ramirez, Jason Wolfe (Chair), Warren Kimball, Jennifer Qian, David Chicoine (Past-Chair), Thomas Douthat (Vice Chair)

Present Ex-Officio: James Williams III, Rachel May, Jackie Bach, Haley Bourgeois

Agenda

- I. Call to Order.** - Called to order at 2 pm.
- II. Roll Call and Introductions** – Done. Quorum met. Also present was Christina Rising.
- III. Public Comments on Agenda Items** – None
- IV. No Course Renewal / New Course Proposal Assignments**
- V. New Business**
 - a. OIE/OAA Suggested Syllabus Checklist
The responsibility of the ILC committee is to ensure the correct BoR statement is present on the syllabus and that the syllabus identifies the primary proficiency.
We discussed that the renewal form could also include the syllabus checklist (available on the ILC website) as a reminder to course coordinators.
- VI. Voting**
 - a. Minutes from 14 October 2025 – Voted and approved.
 - b. New Course Proposals:
 - i. SPAN 2104 - David & Scott - Approve as is. – Voted and approved.
 - c. Course Renewals:
 - i. CM 1070 - Jason & Jennifer L. – Approve as is. - Voted and approved.
 - d. Tabled for Discussion:
 - i. CLST 2102 - Jason & Jennifer L.
 - ii. OCS 1005 - Jason & Meredith

We discussed item 11 from the ILC course criteria. The current understanding of that criterion is that the assessment instrument must be 20% of the course grade, but courses can opt to use only part of the assessment instrument for their data reporting. There were some reservations about this and questions about what the minimum subset of the assessment instrument would be acceptable to use to evaluate the proficiency.

Voted and approved both with modifications.
- VII. Adjournment** – Adjourned at 2:30.