

*Contracts are due to your CxC Representative (in person or by email) by no later than 4:30 p.m. on the third Friday of the semester.*

To receive C-I credit for a contracted course, students must earn a B- or higher on the communication-intensive activities contracted (even if they are not counted officially as part of the course grade).

**DC Candidates:** If you are taking a course that is already certified in the modes for which you seek credit, you do not need to fill out this form.

**Instructors:** At the end of the semester, you will receive an email from CxC asking you to complete a short survey to verify the students completed the contract obligations.

Student Name	Student's LSU Email	Student ID Number (89#)
Expected Graduation Date	Course Department, Number, and Section	Course Semester and Year
Course Title	Professor's Name	

**THE PROFESSOR AND STUDENT SHOULD COMPLETE THE FOLLOWING SECTIONS TOGETHER.**

<b>Mode 1</b> (choose one)	written	spoken	visual	technological
<b>OBJECTIVES:</b> Define the student learning objective related to the course content and this C-I mode.				
<b>TEACHING:</b> Describe what you will do and/or what materials you will share to make it clear what good communication looks like for this mode within the discipline/field/industry/profession.				
<b>PRACTICE/PROCESS:</b> Describe the C-I activities/assignments the student will complete to practice/process the communication skills for the course/mode.				
<b>FEEDBACK:</b> Describe your processes for giving feedback on the communication skills for this course. Explain how your feedback will be incorporated into the practice/process elements, and how it will help the student complete/improve their demonstration assignments.				
<b>DEMONSTRATION:</b> Describe the C-I assignments the student will complete to demonstrate competence in the communication skills for the course/mode.				

**NOTE:** This page is only necessary for contracting a second mode.

THE PROFESSOR AND STUDENT SHOULD COMPLETE THE FOLLOWING SECTIONS TOGETHER.				
Mode 2 (choose one)	written	spoken	visual	technological
<b>OBJECTIVES:</b> Define the student learning objective related to the course content and this C-I mode.				
<b>TEACHING:</b> Describe what you will do and/or what materials you will share to make it clear what good communication looks like for this mode within the discipline/field/industry/profession.				
<b>PRACTICE/PROCESS:</b> Describe the C-I activities/assignments the student will complete to practice/process the communication skills for the course/mode.				
<b>FEEDBACK:</b> Describe your processes for giving feedback on the communication skills for this course. Explain how your feedback will be incorporated into the practice/process elements, and how it will help the student complete/improve their demonstration assignments.				
<b>DEMONSTRATION:</b> Describe the C-I assignments the student will complete to demonstrate competence in the communication skills for the course/mode.				

**THE PROFESSOR MUST INITIAL **ONE** OF THE FOLLOWING STATEMENTS:**

<b>SUBSTITUTION</b>	The student will complete the C-I activities defined above as <b>substitutions</b> for other course requirements. I can confirm this will meet the appropriate minimum percentage.	
	<ul style="list-style-type: none"> <li>At least 20% (if 1 mode/1 credit course)</li> <li>At least 30% (if 1 mode/2+credit course)</li> <li>At least 40% (2 modes/2+credit course)</li> </ul>	_____ (faculty initials)
<b>OR</b>		
<b>ADDITION</b>	The student will complete the C-I activities defined above <b>in addition</b> to the required course assignments. While this C-I work will not be counted toward the final course grade, the activities will be graded for the purposes of this contract.	
		_____ (faculty initials)
<b>OR</b>		
<b>IN ACCORDANCE</b>	The student will complete activities defined above <b>in accordance</b> with the course syllabus. I can confirm this will meet the appropriate minimum percentage.	
	<ul style="list-style-type: none"> <li>At least 20% (if 1 mode/1 credit course)</li> <li>At least 30% (if 1 mode/2+credit course)</li> <li>At least 40% (2 modes/2+credit course)</li> </ul>	_____ (faculty initials)

**STUDENT COMMITMENT**

I agree to complete all of the activities outlined within this contract. I understand I must receive a B- or higher on all contracted C-I activities, as well as earn a B- or higher in the course overall to receive C-I credit.

\_\_\_\_\_  
*Student's Signature*

\_\_\_\_\_  
*Date*

**PROFESSOR COMMITMENT**

I agree to provide this student with the opportunity to receive communication-intensive credit for this course by via the activities outlined within this contract. As a C-I instructor, I am committed to:

- not only assigning communication-intensive activities but also teaching students effective communication techniques specific to this discipline.
- providing feedback that enriches the students' learning experiences.
- talking with my students about the importance of communicating in this discipline and the resources available to them through the CxC program.
- notifying CxC if anything about this course changes that would potentially compromise this contract (e.g., assignment details, teaching strategies, student enrollment).

\_\_\_\_\_  
*Professor's Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Office Phone*

\_\_\_\_\_  
*E-mail Address*

**CxC APPROVAL**

I certify the course plan outlined within this contract is appropriate and meets the rigor of C-I course certification.

\_\_\_\_\_  
*CxC Rep Signature*

\_\_\_\_\_  
*Date*

Questions? Call CxC at 578-7656 or email CxCStudentSupport@lsu.edu.