



# REQUEST FOR PROVOST'S ADVISORY COMMITTEE RECOMMENDATION

## I. Department/College Recommendation

This section should be completed by the department and college and the form should be forwarded with the candidate's packet to the Office of Human Resource Management, 110 Thomas Boyd Hall. Please allow three work days for the Provost's Advisory Committee to review the packet. To ensure prompt but thorough review, the complete packet should include the candidate's curriculum vitae, all letters of evaluation<sup>1</sup>, the department recommendation, the chair's recommendation and the dean's recommendation. The chairs and deans are asked to provide additional commentary in support of their recommendations.

Candidate Name: \_\_\_\_\_ Proposed Rank: \_\_\_\_\_

Department: \_\_\_\_\_

\_\_\_ Review for appointment with tenure      \_\_\_ Review due to terminal degree is from LSU

### **Vote for Appointment**

Eligible Voting Faculty: \_\_\_\_\_

*\*Attach Faculty Reports*

\_\_\_\_\_  
# Positive Votes

\_\_\_\_\_  
# Negative Votes

\_\_\_\_\_  
# Abstained

\_\_\_\_\_  
# Absent

### **Vote for Tenure**

Eligible Voting Faculty: \_\_\_\_\_

*\*Attach Faculty Reports*

\_\_\_\_\_  
# Positive Votes

\_\_\_\_\_  
# Negative Votes

\_\_\_\_\_  
# Abstained

\_\_\_\_\_  
# Absent

**Recommendation of Chair<sup>2</sup>:**

\_\_\_ Yes

\_\_\_ No

*\*Attach Justification Letter*

**Recommendation of Dean:**

\_\_\_ Yes

\_\_\_ No

*\*Attach Justification Letter*

## II. Provost's Advisory Committee/Graduate School Recommendation

This section should be completed by the Graduate School. Candidate should be rated by at least three members of the Provost's Advisory Committee and the Dean of the Graduate School or his/her designee.

### **Provost Advisory Committee Ratings [F=Favorable, O= Opposed, A=Abstained]**

<b>Reviewer:</b>	#1	#2	#3	#4	#5
<b>Vote:</b>					

Comments:

### **Graduate School Dean Recommendation**

Vote: \_\_\_\_\_ Signature: \_\_\_\_\_

Comments:

<sup>1</sup> Evaluation by experts outside of LSU are defined in X.B. of PS 36-T. If the candidate is being considered for a lateral position in rank and tenure from a comparable institution, at least one external evaluation letter solicited by LSU is required. If candidate is being considered for a higher rank than previously held, three external evaluator letters solicited by LSU is required. Solicitation of letters should be formatted in the standard request as outlined in Appendix C of PS 36- T and should avoid conflicts of interest.

<sup>2</sup> If teaching is included within faculty responsibilities, evidence of tenure-worthy teaching must be included in the chair's letter of support (ex. summary of past student evaluations, teaching awards, and success of former students).